

2010 NAPUS EXHIBIT SHOW

EXHIBIT BOOTH APPLICATION AND RENTAL CONTRACT

DeVos Center ■ Sept. 11-16, 2010 ■ Grand Rapids, MI

EXHIBIT BOOTH APPLICATION

(Please type or print)

Business Name	Street Address/PO Box		
Type of Product(s)	City	State	ZIP
Exhibitor's Name	()		
E-mail	Phone		
	Fax		

EXHIBIT BOOTH CONTRACT

NOTE: All exhibit booth rentals include a booth with three curtained sides, a table, two chairs and a sign identifying the exhibitor. Electricity is available for an additional fee from the official decorator. The address information will be supplied at a later date. **Payment in full for the exhibit booth must accompany this application/contract.**

Indicate number of booths requested:

- () 10-foot by 10-foot booth at \$300
() 10-foot by 20-foot booth at \$500
() Corner booth, if available, \$500

\$ _____ **Total Amount Enclosed**

Type or print legibly how you would like your booth sign to read.

Payment:

- Check payable to NAPUS
 NAPUS FCU Visa
 Visa/MasterCard
 American Express

Card Number

Expiration Date

Card Security Code

Signature

Mailing Instructions

Please return completed application/contract, along with payment in full, to:

Sheree Smith
4655 F Road
Bark River, MI 49807-9564

Home: 906-466-2489

Work: 906-466-2415

Cell: 906-399-1747

E-mail: she_16oct@yahoo.com

Exhibit Schedule

Saturday, 9/11/10
noon to 5 p.m.

Sunday, 9/12/10
10 a.m. to 4 p.m.

**Monday, 9/13/10,
and Tuesday, 9/14/10**
8 a.m. to 5 p.m.
exhibits open for business

Wednesday, 9/15/10
8 a.m. to noon
exhibits closed at noon

AGREEMENT TO RENT EXHIBIT BOOTH

Signature*

Date

*By signing this contract, I am agreeing to exhibit at the 2010 NAPUS Exhibit Show, and that I further agree to the terms and conditions, including cancellation refund policy, printed on the reverse side of this form that are hereby made a part of this official application and contract.

SHOW DECORATION

At the exhibitor's expense, the show decorator will provide experienced labor and any special decorating equipment.

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TERMS AND CONDITIONS

1. Exhibitor agrees to hold NAPUS, its employees, its agents and the DeVos Center (DC) harmless for the loss, theft or damage of any goods or personal property, or for injury to any person or property within the area of the leased exhibit booth. Exhibitor expressly agrees to be responsible for security of the booth during all show hours.
2. Exhibitor agrees to abide by any rules, regulations, policies or guidelines that may be set forth by NAPUS or the DC and which may, from time to time, be changed. Exhibitor recognizes that should he fail to abide by any of these rules and regulations, at any time, NAPUS reserves the right to have his merchandise officially removed from the premises, including the exhibitor, his family, his employees and his customers, if necessary.
3. Exhibitor understands that, should unforeseen circumstances arise, NAPUS reserves the right to adjust booth placement. Exhibitor agrees not to sub-lease or share his booth with anyone without the written approval of NAPUS. Exhibitor understands that NAPUS will provide no insurance for any reason, except its own liability, and exhibitor must provide his own insurance, if desired.
4. All taxes are the responsibility of the exhibitor. A state tax ID number is required.
5. Merchandise or other materials of any kind must not interfere with other exhibitors. Exhibitor assumes full responsibility for compliance with local, state and federal laws, ordinances and regulations regarding fire safety and health, or rules and regulations of the DeVos Center.
6. Exhibitor shall not serve or cause to be served food and/or beverages, without prior written approval.
7. Exhibitor shall comply with any regulations or gaming and gambling laws.
8. Exposition security will be provided. Doors will be locked when the show is not in progress, and NO ADMITTANCE will be permitted or granted.
9. No pets allowed.

Cancellation Refund Policy

Written cancellations received by the NAPUS National Office or the show chairman prior to May 1, 2010, will result in a 100% refund of exhibit booth monies; between May 1, 2010, and July 1, 2010, a 50% refund, and after July 1, 2010, NO REFUND. This policy will be strictly adhered to.

Hold Harmless Clause

“It is understood that neither the National Association of Postmasters of the United States nor the DeVos Center; nor their members, officers, directors or employees shall be responsible or liable for injury to any person or persons, or for loss of or damage to any property belonging to the exhibitor or any person or persons while in transit to or from the DC or while in the DC or otherwise. The exhibitor assumes complete responsibility and liability for all loss, damage, or destruction of the property of the exhibitor, his guests, and all property of the DC used by the exhibitor or brought on the DC premises in his behalf. The exhibitor also assumes full responsibility and liability for all injury to any and all persons or property or in any way connected with exhibitor’s display caused by the exhibitor, his agents, representatives or employees. The exhibitor indemnifies and agrees to hold harmless the National Association of Postmasters of the United States or the DC and the legal entities which own, lease and/or operate the DC, their members, offices, directors, or employees against all liability whatsoever arising from any or all damage to property or personal injury caused by exhibitor or his agent, representatives, employees or any other person.”